

Joyce Kilmer School Site Council

Facilitator: Kimberley Williams
Note taker: Anna Dore
Timekeeper: Anna Dore

Attendance:

Parents	Staff
<ul style="list-style-type: none"> ● Anna Dore, Co-Chair (vote) ● Griffin Cherry (visitor) ● Jessica Tajiraj (vote) ● Heather White (vote) ● Kristin McSwain (vote) ● Andrea Jorgensen-Perry (alternate) ● Roxanne Saravellas (vote) ● Nicole Bernier (alternate) ● Masai King (vote) ● Holly Jordan (vote) ● Natalie Rivkin McSwain (visitor) ● Aiden Murphy (visitor) 	<ul style="list-style-type: none"> ● Kimberley Williams, Co-chair Principal (vote) ● Christa von der Luft (vote) ● Alison Irwin (visitor, 2nd grade) ● Aimee Francis (vote) ● Elizabeth Swanson (vote) ● Kimberly Schindler (alternate, participating remotely)

Agenda:

- Welcome
- Update: Superintendent's visit
- Bylaws approval
- SSC Schedule/Timeline
- Home-School Compact
- Close

Min. Notes

10	<ul style="list-style-type: none"> ● Welcome <ul style="list-style-type: none"> ○ Introductions, opening ritual
15	<ul style="list-style-type: none"> ● Update: Superintendent's visit ● Visited both campuses, 40 minutes each <ul style="list-style-type: none"> ○ Sat in on circle in Ms. Smith's 2nd grade class ○ K2/1st grade team meeting ○ Upper school Book fair, met some parents ○ Middle School Students led tour (6th, 7th, 8th) ● Highlights: <ul style="list-style-type: none"> ○ inclusion model - added support of shared teacher ○ student social-emotional competencies ○ challenges: start time, distance between 2 campuses ○ facilities - no gymnasium or auditorium, accessibility
5	<ul style="list-style-type: none"> ● Bylaws approval

- Anna recapped the changes while others looked on (on computers/phones/paper)
- **Bylaws approval, Vote - 11 in favor, 0 nays, 1 abstention**

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- SSC Schedule/Timeline
 - November meeting - 11/20 so Ms. Williams can attend (will be at Wallace Foundation SEL convening on 11/13)
 - December meeting - 12/18 so we will have budget information to discuss
 - Agreed to keep start time at 5:15
 - Could be best for SPC to stay on 12/11 since budget discussion runs long, SPC may want to move November meeting
 - **Reschedule Nov and Dec mtgs, Vote - 12 approval, 0 abstentions, 0 nays**
 - Upcoming timeline and topics

Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Elections Bylaws Personnel Cmte	Bylaws Home/ School Compact	Achievement/Engagement Data QSIP SSC Recruiting	Enrollment Projections Budget Priorities	Budget Review/ Approval SEL Team	Mid-Year Reflection Health & Wellness Team Family Handbook	Instruction Leadership Team Family Handbook	Uniform discussion	Uniform School Schedule Personnel Cmte	Reflection Planning

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- Home-School Compact - rename Kilmer Community Commitments
[Prior Kilmer Home School Compact](#)
Example from [Curley 2019](#)
[Work Group Worksheet](#)
 - Notes from groupwork collected to create draft
 - Liked Curley example, modify to make our own
 - Incorporate Kilmer language: Positive Self-Talk, Positive Leader, Cooperation
 - Will get student feedback - student council developing this year
 - **Vote - next meeting**

10 **Close - Next Steps**

Who	Task	Target date
Anna/Kim	Draft Community Commitments	11/13
Kim	Check that SPC/SSC reps are submitted	10/23
Kim	Snacks in class - clarify standards	ASAP
Anna	Add explicit opportunity to raise new business to SSC agenda	11/13
Aidan Murphy	Friends of the Kilmer meeting October 23rd, Squealing Pig, 7:30pm	10/23

Review

What worked?	What can be improved? Opportunity to add new business Have child care regardless of sign up
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