

**Joyce Kilmer School Site Council**

**Facilitator:** Kimberley Williams  
**Note taker:** Katie Collins  
**Timekeeper:** Marjorie Soto

**Attendance:** *from zoom chat roster*

<b>Parents</b>	<b>Staff</b>
<p><b>Parents, Voting</b></p> <ul style="list-style-type: none"> <li>● Anna Dore, K1, 1st and 5th grade</li> <li>● Holly Jordan, 6th grade</li> <li>● Masai King, 3rd, 4th and 6th grade</li> <li>● Kristin McSwain, 2nd and 6th grade</li> <li>● Roxanne Saravelas, 3rd and 6th grade</li> <li>● Jessica Tahiraj, 2nd and 5th grade</li> <li>● Nicole Bernier, 3rd, 4th and 6th grade</li> </ul> <p><b>Parents, community</b></p> <ul style="list-style-type: none"> <li>● Sarah Roth-Gaudette</li> <li>● Lauren Bryant</li> <li>● Holly Knight</li> <li>● Natalie Rivkin McSwain</li> <li>● Susan Archambault</li> <li>● Kara Danz</li> <li>● Brian Danz</li> <li>● Jessica Noonan</li> <li>● Jack Noonan</li> <li>● Cinthya Gonzalez</li> <li>● Jowanda Brown</li> <li>● Katie Campbbell Simons</li> <li>● Dagne Hall</li> <li>● Jennifer Godin</li> <li>● Jason Godin</li> <li>● Chris Williams</li> <li>● Kara Williams</li> <li>● Eric Shi</li> <li>● Aidan Murphy</li> <li>● Jodi Lindsey</li> <li>● Nancy Sharky</li> </ul> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>● Dorian Levy</li> </ul>	<p><b>Faculty, Voting</b></p> <ul style="list-style-type: none"> <li>● Kimberley Williams, Principal (abstains)</li> <li>● Katie Collins, Support Para</li> <li>● Colleen Cummings, 4th Grade Inclusion</li> <li>● Aimee Francis, K2</li> <li>● Paul Kearnan, 3rd Grade</li> <li>● Elizabeth Swanson, Occupational Therapist</li> <li>● Christa von der Luft, 6th-8th Grade ELA/SS</li> <li>● Kimberly Schindler, 5th Grade</li> </ul> <p><b>Faculty/Staff, community</b></p> <ul style="list-style-type: none"> <li>● Blossom Bingham</li> <li>● Meghan Walsh</li> <li>● Shannon Wyman</li> <li>● Natalie Moran</li> <li>● Nicole Weiner</li> <li>● Pedro Turcios</li> <li>● Aimee Francis</li> <li>● Kim Fortune</li> <li>● Fernando Cleves</li> <li>● Catherine Cunningham</li> <li>● Beth Matlin</li> <li>● Patricia Smith</li> <li>● Tara Ettis</li> <li>● Diane Favorito</li> <li>● Karen Feeney</li> <li>● Sarah Gallagher</li> <li>● Kathleen Kearnan</li> <li>● Maria Centeio</li> <li>● Aimee Smith Munnelly</li> <li>● Anne King</li> </ul> <p><b>District Staff</b></p> <ul style="list-style-type: none"> <li>● Christina (Natalie) Louis</li> <li>● Marjorie Soto</li> </ul>

<b>Agenda:</b>	
<ul style="list-style-type: none"> <li>• Welcome/SSC Introductions</li> <li>• Community input regarding principal search priorities</li> <li>• Principal Screening Committee Nominations/Elections</li> <li>• New Business</li> </ul>	
<b>Schedule 90 Min</b>	
<b>Min. Notes</b>	
	Welcome/Norms SSC introductions/recruiting
	<p>Community input regarding principal search priorities</p> <ul style="list-style-type: none"> <li>• Parents and staff will have the opportunity to share and discuss what they want in a principal</li> <li>• What are the qualities and characteristics of a good school leader? will post in chat- Responsive, empathetic, and experienced BPS principal (either current or past), Teaching experience, well versed in special education- previous teaching experience. “strand” experience, deep instructional and knowledge across grade levels, someone organized that can handle both buildings, inclusion experience, good listener, confident enough to tap on the expertise and knowledge of people around them, takes time to observe classroom and know the kids, patience, commitment to transparency, experience with middle school, someone able to delegate, good listener, good communicator, understanding of inclusion and child-centered, bilingual, allow students to be involved in school projects, higher degree in education or other areas in a plus, part of or familiar with the boston community, someone relatable, leader who is committed to a longer term at the Kilmer, leads by example, constant visibility in the classroom and in the buildings, prioritizes diverse representation in staffing, leadership and engagement, values student involvement, student council</li> </ul>
	<p>Principal Screening Committee Nominations/Elections</p> <ul style="list-style-type: none"> <li>• 10 participants (5 parents and 5 staff) <ul style="list-style-type: none"> <li>- 5 Parents- Min of 2 LatinX, Black or Asian, 1 <b>Must</b> be a SSC member, at least one parent should be a parent of special education or ELL</li> <li>- 4 BTU Staff and 1 BASAS Staff (Danikka Moses)- Min of 2 LatinX, Black or Asian, 1 <b>Must</b> be an SSC member</li> </ul> </li> <li>• 1 mandatory staff participant will be Ms. Moses as our only BASAS union member</li> <li>• 4 staff members will be from the BTU</li> <li>• The committee needs to be racially diverse across both parent and staff groups with the goal of 50% participants of color.</li> <li>• Screening Committee- (10 hours max commitment- Review resumes and determine which candidates to interview- interview principal candidates and evaluate them based on a range of criteria, assess candidates for fit with school, based on school academic goals and specific student needs, make a hiring recommendation to the Superintendent) <ul style="list-style-type: none"> <li>-Elect Screening Committee- Train screening committee and select interview questions- Review resumes-Select 3-5 candidates to interview- Interview candidates- Recommend top 3 candidates to the Superintendent</li> </ul> </li> </ul>

- Nominations-
- Parent Nominations- Masai King, Holly Knight, Natalie Rivkin, Aidan Murphy, Holly Jordan, Katie Simons, Jessica Tahiraj, Eric Shi (8 Parent Nominations)
- Staff Nominations- Kimberley Schindler, Pedro Turcios, Catherine Cunningham, Paul Kearnan, Colleen Cummings, Fernando Cleves, Aimee Smith Munnely, Katie Collins, Catherine Cunningham, Shannon Wyman, Christa von der Luft,
- Voting in breakouts rooms for voting members of SSC

Election Results/Your Kilmer Principal Screening Committee:

- Masai King
- Natalie Rivkin
- Aidan Murphy
- Katie Simons
- Eric Shi
- Danikka Moses
- Paul Kearnan
- Christa Von der Luft
- Colleen Cummings
- Pedro Turcios

- New Business
  - June 10 - combined SSC/SPC - email to follow with times and agenda

**Close - next steps and review**

**Next Steps**

Who	Task	Target date
Kimberley Williams	contact info to Natalie Louis	5/27
Marjorie Soto	Convene Principal Screening Committee	
Everyone	Join us June 10 for special SPC/SSC Mtg	6/10