

**SSC 7 - 5.13.20 7:00pm, Zoom**

**Joyce Kilmer School Site Council**

**Facilitator: Kimberley Williams/Anna Dore**  
**Note taker: Katie Collins**  
**Timekeeper: Anna Dore**

**Attendance:**  
*Technical difficulties w/Zoom screenshot - not all community members present are documented- Used Chat to add to attendance list*

Parents	Staff
<ul style="list-style-type: none"> <li>● Anna Dore *</li> <li>● Lauren Bryant</li> <li>● Kristin McSwain *</li> <li>● Natalie Rivkin</li> <li>● Jessica Tahiraj *</li> <li>● Alan Tenney</li> <li>● Holly Jordan *</li> <li>● Andrea Jorgensen-Perry *</li> <li>● Aidan Murphy</li> <li>● Heather White *</li> <li>● Masai King *</li> <li>● Nicole Bernier *</li> <li>● Katie Simons</li> <li>● Kara Williams</li> <li>● Sarah Roth-Gaudette</li> <li>● Roxanne Saravelas *</li> <li>● Bill Michael</li> <li>● Quanda Burrell</li> <li>● Nancy Sharky</li> <li>● Bill Michel</li> <li>● Jenn Godin</li> <li>● Ann Ashford</li> <li>● Yun Shen</li> <li>● Dorion Levy (8th grade student)</li> </ul> <p>*SSC voting/alternate member (P)=Present</p>	<ul style="list-style-type: none"> <li>● Kimberley Williams *</li> <li>● Katie Collins *</li> <li>● Christa von der Luft *</li> <li>● Megan Walsh</li> <li>● Kimberley Schindler *</li> <li>● Colleen Cummings *</li> <li>● Karen Feeney</li> <li>● Aimee Francis *</li> <li>● Kathleen Kearnan</li> <li>● Patty Smith</li> <li>● Sarah Gallagher</li> <li>● Paul Kearnan *</li> <li>● Shannon Wyman</li> <li>● Nicole Weiner</li> <li>● Tara Ettis</li> <li>● Leesha Boylan</li> <li>● Danikka Moses</li> <li>● Elizabeth Swanson *</li> <li>● Diane Favorito</li> <li>● Ann Ashford</li> <li>● Pedro Turcios</li> </ul> <p>*SSC voting/alternate member (P)=Present</p>

**Agenda:**

- Welcome
- Personnel Subcommittee Update - Open Positions
- Vote to postpone other SSC business
- New Principal Screening Process - Academic Superintendent Marjorie Soto
- Proposed SSC Meeting Schedule through June
- Implementation of Remote Learning Phase 2
- New Business

**Schedule 90 Min****Min. Notes**

Min.	Notes
10	<ul style="list-style-type: none"> <li>● Welcome</li> <li>● Zoom protocol for the meeting- Questions may be typed directly into the chat- Voting members have been renamed-</li> <li>● Majorie Soto is joining us for tonights meeting-</li> </ul>
10	<ul style="list-style-type: none"> <li>● Personnel Subcommittee Update               <ul style="list-style-type: none"> <li>○ Cluster Sub-setting up interviews</li> <li>○ 6th-8th Inclusion- made offer, position still open (should hear back tomorrow or Friday)</li> <li>○ K-8 Science- checking references, hoping to make an offer tomorrow</li> <li>○ 4th-8th Grade Spanish- made offer, accepted and sent to the office of Human Capital</li> <li>○ Members K. Williams, P. Kearnan, K. Schinder, A. Perry, M. King</li> <li>○ Music and ABA position are certification issues- but there is a freeze on certifications through the state</li> </ul> </li> </ul>
5	<ul style="list-style-type: none"> <li>● Vote to postpone other SSC business (<i>discussion, vote</i>) until next year and leave in place all existing policies               <ul style="list-style-type: none"> <li>○ <i>SSC Recruiting Strategy</i> ** This might need to be addressed before the end of the year</li> <li>○ <i>ILT update</i></li> <li>○ <i>Health &amp; Wellness Update</i></li> <li>○ <i>SEL update</i></li> <li>○ <i>Rigor/AWC loss</i></li> <li>○ <b>School Based Rules</b></li> <li>○ <b>Uniform Policy</b></li> <li>○ <b>Family Handbook</b></li> <li>○ <i>Specialty Schedule</i> ** This might need to be addressed before the end of the school year</li> <li>○ <i>School Climate Survey</i></li> <li>○ Vote by SSC to postpone other SSC business until next year, leaving all current policies in place. Given a new principal will be coming in, and might want to be included- Vote - any no votes will be entered in the chat and will note any areas of concern-</li> <li>○ Vote on holding off all other policies until next year- Jessica T. is voting a No based on uniform policy- all other SSC members vote to postpone all other agenda items</li> </ul> </li> </ul>
30	<ul style="list-style-type: none"> <li>● New Principal Screening Process</li> <li>● Majorie Soto- District is working to place Principals- There are other school leaders interested in a “different challenge” and the district is giving them the option to pursue other schools if need be- It is a process to choose a new school leader- Marjorie will be leading the process- HR has already vetted the candidates- a lot of quality candidates available- Office of</li> </ul>

	<p>Engagement will help with a SSC meeting to assist in the process of selecting a new school leader- Office of Engagement will actually facilitate this meeting- The committee is different than the personnel subcommittee- Rigorous process to be on the principal subcommittee and it is commitment-</p> <ul style="list-style-type: none"> <li>• *Some members have already had the diversity training</li> <li>• Questions- The district needs to know that it is frustrating that the district is implying that other schools are taking precedence over the Kilmer- The turnover rate of the Kilmer is frustrating-</li> <li>• Would BPS consider giving two principals? Lots of agreement over the frustration of only having one principal with two buildings- Will the district change the model? Can we have two vice principals- Majorie will support in asking whether or not two principals can be considered- but financially might not be do-able considering what the district has spent switching to remote learning- Majorie has already asked and presented to the superintendent- Hoping that by July 1st selection is made- the whole process could potentially take 3 weeks- Majorie is hoping that the process goes quickly- There is a strong frustration that Kimberley is being taken from us- are the needs of the other school (Edison) greater than ours- We did have one principal for 7 years- How quickly can we expect the community meeting to be scheduled? That will depend on how quickly we get the outreach out and get feedback- Can we make suggestions- Yes we can send Majorie requests- Kimberley included her email in the Zoom chat</li> </ul>															
20	<ul style="list-style-type: none"> <li>• Implementation of Remote Learning Phase 2</li> <li>• Feedback Form</li> <li>• We appreciate the staff and family work and we all acknowledge how hard this is</li> <li>• Remote Learning Phase 2 Expectations include- Student Success Plans, grading process for both k-5 and 6-8, students being marked in attendance daily, video or phone conference check in every 3 days</li> <li>• Kimberley will be sending out to entire Kilmer community</li> <li>• Any questions or concerns-</li> </ul>															
5	<ul style="list-style-type: none"> <li>• Proposed SSC Meeting schedule <ul style="list-style-type: none"> <li>○ May 27 7pm - vote ( unanimous - by all voting SSC members )</li> <li>○ June 10 7pm</li> <li>○ Add another SSC meeting in May since we missed our April meeting</li> </ul> </li> </ul>															
10	<ul style="list-style-type: none"> <li>• New Business</li> </ul>															
	<p><b>Close - next steps</b> <b>Next Steps</b></p> <table border="1" data-bbox="191 1407 1339 1743"> <thead> <tr> <th data-bbox="191 1407 492 1476">Who</th> <th data-bbox="492 1407 1101 1476">Task</th> <th data-bbox="1101 1407 1339 1476">Target date</th> </tr> </thead> <tbody> <tr> <td data-bbox="191 1476 492 1543">M. Soto/K. Williams</td> <td data-bbox="492 1476 1101 1543">Schedule community meeting</td> <td data-bbox="1101 1476 1339 1543">5/20</td> </tr> <tr> <td data-bbox="191 1543 492 1610"></td> <td data-bbox="492 1543 1101 1610"></td> <td data-bbox="1101 1543 1339 1610"></td> </tr> <tr> <td data-bbox="191 1610 492 1677"></td> <td data-bbox="492 1610 1101 1677"></td> <td data-bbox="1101 1610 1339 1677"></td> </tr> <tr> <td data-bbox="191 1677 492 1743"></td> <td data-bbox="492 1677 1101 1743"></td> <td data-bbox="1101 1677 1339 1743"></td> </tr> </tbody> </table>	Who	Task	Target date	M. Soto/K. Williams	Schedule community meeting	5/20									
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