

**Joyce Kilmer School Site Council**

**Facilitator:** Anna Dore and Kimberley Williams  
**Note taker:** Katie Collins  
**Timekeeper:**

<b>Attendance:</b>	
<p><b>Parents</b></p> <p><b>Parents, Voting</b></p> <ul style="list-style-type: none"> <li>● Anna Dore, K1, 1st and 5th grade (P)</li> <li>● Holly Jordan, 6th grade</li> <li>● Masai King, 3rd, 4th and 6th grade</li> <li>● Kristin McSwain, 2nd and 6th grade (Phone-and Present)</li> <li>● Roxanne Saravelas, 3rd and 6th grade (P)</li> <li>● Jessica Tahiraj, 2nd and 5th grade (P)</li> <li>● Heather White, 3rd grade</li> <li>● Kristen Weathers (P)</li> <li>●</li> </ul> <p><b>Parents, Alternate</b></p> <ul style="list-style-type: none"> <li>● Nicole Bernier, 3rd, 4th and 6th grade</li> <li>● Andrea Jorgensen-Perry, 5th grade (P)</li> </ul>	<p><b>Staff</b></p> <p><b>Faculty, Voting</b></p> <ul style="list-style-type: none"> <li>● Kimberley Williams, Principal (P)</li> <li>● Katie Collins, Support Para (P)</li> <li>● Colleen Cummings, 4th Grade Inclusion</li> <li>● Aimee Francis, K2 (P)</li> <li>● Paul Kearnan, 3rd Grade (P)</li> <li>● Elizabeth Swanson, Occupational Therapist (P)</li> <li>● Christa von der Luft, 6th-8th Grade ELA/SS (P)</li> <li>● Allison Irwin (P)</li> <li>● Patty Smith (P)</li> <li>● Elaine McCabe (P)</li> </ul> <p><b>Faculty, Alternate</b></p> <ul style="list-style-type: none"> <li>● Kimberly Schindler, 5th Grade (P)</li> </ul>

**Agenda:**

- Welcome
- Community Commitments (School Compact)
- Quality School Plan
- Budget Priorities
- Family Engagement Plan

**Schedule 90 Min**

**Min. Notes**

5	<p>Welcome</p> <ul style="list-style-type: none"> <li>● Introductions</li> <li>● New business/Agenda Items                             <ul style="list-style-type: none"> <li>- How we can make lower school more handicapped accessible? Is it legal that we do not have handicapped parking available at either building</li> <li>- Upper School play-yard and possibility of jungle gym</li> <li>- Snacks for Upper School will start for 6th grade following break</li> </ul> </li> <li>● Old business/Updates</li> </ul>
5	<ul style="list-style-type: none"> <li>● <a href="#">Community Commitments</a> - Approval - Any questions or concerns before we move to vote? No- We can proceed with vote- 11 - 5 Parent Votes for Yes- 6 Staff Votes for Yes. We can have ready for the beginning of the year.</li> </ul>

5	<ul style="list-style-type: none"> <li>● <a href="#">Quality School Plan</a> - Approval</li> <li>● Concern with Science scores- Kids not doing well within the classroom- Testing given last minute. Not MCAS- but Science in general- Students are getting tested last minute, and not given time to prepared for exams- One parent is hearing complaints across the board from parents, who have concerns about Science curriculum- Ms. Williams is happy to address specific issues, but given time restraints, can address at a different time- Ms, Williams is aware of specific concerns regarding curriculum</li> <li>● Based on data- we know that we need to focus on ELA and Science. Because we were able to meet the goal for Math this year</li> <li>● Move to Vote- 3 Parents-Yes 1- Abstain- 5 Staff-Yes 1 Opposed - Not passed- We have not met the quorum for parents- One parent is strongly opposed- Do we have to vote at next meeting? Review bylaws, “fist or five” vote measures levels of opposition.</li> <li>● Discussion of concerns in context of the QSP document - Ms. Williams can address specific concerns, but QSP addresses improvement plans for whole school.</li> <li>● Revote based off Bylaws- Voting on the QSIP- 4 Parents- 5 Staff- 1 Abstain, QSIP Approved</li> </ul>
40	<ul style="list-style-type: none"> <li>● Budget Priorities <ul style="list-style-type: none"> <li>- Feedback form given to everyone on Budget Information and Priorities</li> <li>- <a href="#">2020-21 Budget Priorities</a></li> </ul> </li> <li>● Enrollment snapshot taken by district in October to project for following school year</li> <li>● Budget received Thursday night, and guidance given on Tuesday the following week</li> <li>● Kimberley had meeting pre-probable or\g</li> </ul>
15	<ul style="list-style-type: none"> <li>● <a href="#">Family Engagement Plan</a> - Move to January meeting for approval, didn't get to this topic <ul style="list-style-type: none"> <li>○ SSC Recruiting</li> </ul> </li> </ul>